

LITTLE DUNHAM PARISH COUNCIL

Minutes of the meeting held on Thursday 5th July 2018 at 7.30pm in the Village Hut.

Present: Cllr Simon Fowler (Chair)
Cllr Ian Harding
Cllr Malcom Parker
Cllr Paul Stebbings

County Councillor Mark Kiddle-Morris
Sheryl Irving (Clerk)
No members of the public.

1. Welcome and apologies for absence.

The Chairman welcomed everyone to the meeting. Apologies were received from Cllr Henry Kilvert, Cllr Jane Harding and Cllr Steve Treavett.

2. To receive any declarations of interest.

There were none received.

3. To approve the minutes of the meeting held on Tuesday 3rd May 2018.

The Council agreed the minutes were a true record and they were duly signed by the Chairman.

4. To discuss any matters from the May 2018 minutes (not on the agenda).

Cllr Harding reported that the pothole by the Old Railway Bridge had been reported but had yet to be repaired.

5. County/District Councillor reports.

C/Cllr Kiddle-Morris reported that the leader of the Council had very recently resigned and sadly died shortly afterwards, his funeral is being held on Friday. A new leader and deputy have been elected but no changes have been made as yet.

The Council are launching a new scheme to prevent the elderly and vulnerable falling victim to scams.

The Parish Partnership Scheme is open for applications until December 2018.

The C/Cllr has requested a survey to be carried out in respect of the speed extension but had no response to date. If the criteria is not met then an extension will not be permitted, even though the funds are available privately.

The C/Cllr will be joining the Chairman and a representative from Planning to discuss the application conditions made as part of the Great Dunham Hall planning approval. He has also requested that a representative from Highways attend.

The Chairman thanked C/Cllr Kiddle-Morris who then left the meeting.

6. Open Forum for Public Participation.

There were no members of the public in attendance.

7. To discuss any correspondence for circulation.

- Glasdon Brochure – noted.
- Hags Brochure – noted.
- Norfolk County Council Parish Partnership Scheme- noted.

In addition, Council gave authority to the Clerk to filter emails received from Breckland and to forward on only those relevant to Little Dunham.

8. To discuss planning issues:

8.1 Applications for consideration.

There were no applications to consider.

8.2 Decisions to note.

- Old Garage, The Street – workshop & laundry (delegated authority decision) - no objections raised – Permission.
- Westcliffe House, Barrows Hole Lane – four dwellings – no objections – withdrawn.
- Great Dunham Hall – storage extension – planning committee 2.7.18 - objections made – Permission with conditions (see item 5 above).

8.3 Any other planning issues.

There were no other planning issues raised.

9. To receive an update in respect of the proposed Vattenfall Offshore Wind Farm.

The Chairman had recently visited the site and noted that it was suitable given that it was in a valley and would not be visible to either Fransham nor Necton. Ivy Todd would be the only hamlet affected by the very large development.

10. To discuss any Highways matters.

A request had been received to provide a mirror at the entrance to Barrows Hole Lane to aid visibility. The Council agreed in principle that it was a good idea and would research the matter.

11. To discuss the Playing Field.

• Play Solution Repairs & 2018 ROSPA Report

The Chairman suggested that the Council needs to look to the future and develop a replacement programme for the existing equipment which will be obsolete within ten years. Cllr Parker is researching grants for any funding available and will draw up a draft plan for the future.

In the meantime, it was agreed to replace the two small swings at a cost of £390 and the two goal nets at a cost of £30.

A vote of thanks was also given to the members of the working party who had recently tidied up the Play Area.

- **Inspection Schedule.**

The inspection schedule, as drawn up by Cllr Parker, was approved by Council.

12. To discuss the Amenities area.

The Chairman reported that all was well.

13. To discuss the Footpaths.

The footpaths are quite overgrown and are in need of the annual cut. The Clerk will contact Highways to progress the issue.

14. To discuss the Village Hut.

- **To nominate a Councillor with responsibility for Village Hut.**

Cllr Parker agreed to take on the responsibility on a temporary basis until a permanent solution can be found.

- **To approve portable appliance tests fee of £20 and consider continual programme of annual testing.**

Council approved both the test fee of £20 and an annual testing programme.

- **Water provision for the hut - approval for Anglian Water to carry out feasibility survey and costs for provision.**

Council approved the survey and Cllr's Jane Harding and Malcolm Parker will deal.

- **To consider any action required in respect of the bee nest.**

It appeared that the bees had been removed and there is some residual damage to the Hut which Cllr Parker will make good.

- **Any other Village Hut issues.**

There were no other Village Hut issues.

15. To receive an update on the Community Speed Watch Scheme.

Cllr Stebbings informed Council that a higher number of speeding drivers were being caught and believed this was due to the group targeting check times using data from the Sam II sign. Checks were now being carried out in the very early morning, during the evening and during the afternoons at weekends where higher speeds were being flagged up.

If a check shows a speed of 20mph or more over the speed limit this now results in an automatic visit to the offenders home by Police. The highest speed recorded through the village by the Sam II sign was 70mph.

16. To receive an update on the Speed Limit Extension Request.

This item had been discussed earlier in the meeting.

17. To receive an update re the installation of a defibrillator in the BT Box.

In the absence of Cllr Treavett, there was nothing to report.

18. To adopt an updated Code of Conduct.

Council approved the updated Code of Conduct.

19. To receive a financial update in respect of budget/accounts for year ending 31st March 2019.

Council approved the report and there were no questions.

20. To discuss bank signatories.

Council agreed that Cllr Parker should be made an additional signatory; there were currently three, Cllr Fowler, Cllr Jane Harding and Cllr Stebbings. However, Cllr Stebbings should only sign in an emergency as he is the Internal Control Officer.

21. To authorise financial payments as detailed below.

Council approved the following payments:

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| • Clerk Pay & Expenses (June & July)
(includes office allowance and arrears). | £206.95 |
| • HMRC – PAYE | £46.60 |
| • Malcolm Parker (playing field repairs) | £67.03 |
| • Malcolm Parker (electrical testing) | £20.00 |
| • Jane Harding (first aid kit) | £10.32 |
| • ROSPA Play Safety (playing field inspection) | £88.20 |

22. To receive items for the next agenda.

There were no new matters received.

23. To note the date of the next meeting which will be held on Thursday 6th September 2018 at 7.30pm.

The date of the next meeting was noted.

The meeting closed at 8.27pm.

Signed:

Date:
