

LITTLE DUNHAM PARISH COUNCIL

Minutes of a meeting of Little Dunham Parish Council held at 7.30pm in the Village Hut on Thursday 3rd January 2019.

Present: Cllr Simon Fowler (Chair)
Cllr Jane Harding (Vice-Chair)
Cllr Ian Harding
Cllr Henry Kilvert
Cllr Paul Stebbings

Two Members of the Public
Sheryl Irving (Clerk)

Prior to the meeting commencing, a presentation was given by a representative from Vattenfall in respect of the proposed offshore wind projects and the related onshore substation at Necton.

1. Welcome and apologies for absence.

The Chairman welcomed everyone to the meeting, apologies were received from Cllr Malcolm Parker, Cllr Steve Treavett, County Cllr Mark Kiddle-Morris and District Cllr Elizabeth Gould.

2. To receive any declarations of interest.

The Chairman declared an interest in item 15 – the Icen Partnership and he was granted a dispensation.

3. To approve the minutes of the meeting held on Thursday 1st November 2018.

Cllr Jane Harding proposed that the minutes be accepted as a true record, this was seconded by Cllr Ian Harding and agreed by Council. The Chairman duly signed the minutes.

4. To receive an input from a Vattenfall representative followed by a Q & A session.

This item had taken place at the beginning of the meeting.

5. To discuss any matters from the November 2018 minutes (not on the agenda).

It was noted that no further funds would be available from Dudgeon, all monies are now being directed into educational projects.

6. County/District Councillor reports.

In the absence of both Councillors, the Chairman read a written report received from the County Cllr:

An additional fund of £12.7M has been received from Government for pot hole repairs and highway improvements. Two miles of the B1145 alongside Rougham are to be resurfaced.

An additional £11M has been received to increase the superfast broadband coverage in the county.

An additional £4.2M has been received to help alleviate winter pressure on both health and social care services.

Norfolk County Council are to revert to the Cabinet system of governance from May 2019.

Highways are aware of the problems in Barrows Hole Lane and it is hoped the drainage problems will be resolved in due course.

In the absence of Cllr Parker, Council did not make any decision regarding the pond/ditches in Barrows Hole Lane which also relate to the drainage problems.

7. Open Forum for Public Participation.

A request was received to mount the highways mirror on a scaffold pole rather than the BT pole, as previously agreed. The member of the public kindly volunteered to take the project forward and it was agreed to obtain permission from Highways to site the pole on the verge at the Barrows Hole Lane junction with the Necton Road.

A request was received to use the Village Hut for craft classes with donations being made towards the Hut Water project – permission was granted.

8. To discuss any Highways matters.

Cllr Ian Harding reported the following issues had been notified to Highways:

- Road edge degradation near to the Anglian Water site.
- To re-examine works carried out last year in respect of road edge degradation.
- Sparham Hall pothole repair failure.

The Chairman reported that, despite meeting with Planning officers from Breckland to discuss suitable locations for the passing places in respect of the Warnes development, the application had been granted prior to any agreement. It was also noted that works had commenced on site prior to permission being granted. The Chairman and Cllr Ian Harding will be discussing a case of maladministration with the Chief Planning Officer at Breckland.

9. To receive an update on the Community Speed Watch Scheme.

Cllr Stebbings reported that the team were currently on their Christmas/New Year break and no checks were taking place, although they will resume shortly. However, he was able to report on year-end figures and although fewer vehicles had been checked in 2018, in comparison with 2017, a higher percentage had been caught exceeding the 35mph limit.

The Chairman thanked Cllr Stebbings and his team for their hard work and persistence.

10. To discuss planning issues:

a) Applications for consideration.

There were none to consider.

b) Decisions to note.

- 3PL/2018/1276/HOU – Erection of Triple Garage, Goods Shed, Station Road – Application Approved – noted.
- 3PL/2018/1209/HOU – Swimming Pool, The Old Rectory - Application Approved – noted.
- 3PL/2018/1172/HOU - Two storey rear extension, The Gables, Barrows Hole Lane – Application Approved – noted.

c) Any other planning issues.

It was noted that no progress had been made in respect of the ongoing enforcement issue and Flagship will be contacted once again.

11. To discuss the Playing Field.

There was nothing new to report and no progress had been made regarding the formation of a volunteer committee to raise funding for replacement equipment.

12. To discuss the Amenities area.

No problems were reported.

13. To discuss the Footpaths.

No problems were reported.

14. To discuss the Village Hut.

The map of local footpaths had been removed from the wall of the Black Swan and it was agreed to mount it on the outside wall of the Village Hut.

15. To receive an update re the installation of a defibrillator in the BT Box.

It was agreed to go ahead, in conjunction with the Icen Partnership Joint Venture application, to obtain a defibrillator from the British Heart Foundation, with no cost to the Council other than training in the use of the unit for local residents.

16. To discuss any correspondence for circulation.

- Norfolk Constabulary Newsletter – December Edition – noted.
- Ward Gethin – Special Offer for Legal Service – it was agreed not to take up the offer as the Council had the services of a solicitor in their Chairman.
- Walter Lawrence (now Balfour Beatty) Lease – it was noted that Balfour Beatty could not locate a copy of the lease document in respect of the Playing Field. However, the rent is up-to-date and Council will await further contact from the company.

17. To review the Risk Assessment & Management Policy and Asset Register.

An amendment had been made to the policy in respect of the Sam II sign and the updated policy was approved by Council. In addition, a risk assessment document had been produced for the use of the Sam II sign.

It was also noted that the Asset Register had been updated to include additional fittings in the Village Hut.

18. To receive a financial report for the year ending 31st March 2019.

The report was noted.

19. To authorise financial payments as detailed below.

Cllr Kilvert proposed approval of the payments detailed below, this was seconded by Cllr Ian Harding and agreed by Council.

• Clerk Pay & Expenses (Dec/Jan)	£224.40
• HMRC	£22.40
• ICO (Data Protection)	£40.00
• Fransham PC (Election Training)	£4.00
• Grass Contractor	£500.00

20. To note meeting dates for 2019.

The following meeting dates were noted.

- 7th March
- 16th May (was 2nd May)
- 4th July
- 5th September
- 7th November

21. To receive any new items for the next agenda.

There were no new items for the next agenda.

22. To note the date of the next meeting which will be held on Thursday 7th March 2019 at 7.30pm.

The date of the next meeting was noted.

The meeting closed at 8.55pm.
