

LITTLE DUNHAM PARISH COUNCIL

The Annual Meeting of Little Dunham Parish Council will be held on Thursday 8th May 2025, following the Annual Parish meeting which commences at 7.00pm in the Village Hut.

Little Dunham Parish Council welcomes the public and press to its meetings and you are able to address the Council during the Public Participation session. Our Standing Orders do not permit members of the public and press to take part in the debates.

AGENDA

1. Election of Chairman and signing of the Declaration of Acceptance of Office form.
2. Election of Vice Chairman and signing of the Declaration of Acceptance of Office form.
3. Welcome and apologies for absence.
4. To receive any declarations of interest.
5. To approve the minutes of the meeting held on Thursday 6th March 2025.
6. Open Forum for Public Participation.
7. County/District Councillor reports.
8. To discuss Highway and Footpath matters.
 - a) Matters previously reported to Highways and any new issues:
 - Roadside degradation, from Great Dunham to A47 – the C/Cllr is chasing up the survey.
 - 2 x new SLOW's – the C/Cllr confirmed that the works are programmed but there is a delay due to a change of contractor.
 - Overgrown hedge on FP2 – the property owner has now cut it back.
 - b) To receive an update regarding Footpath and Trails Cutting for 2025.
9. To receive an update regarding the three proposed solar farms: Newton, The Drovers & High Grove and any response to the ongoing consultations for The Drovers and High Grove.
10. To discuss Planning matters:
 - a) Applications to consider:
 - any applications received since the publication of the agenda (www.planning.breckland.gov.uk/planningSearch)
 - b) To note any planning decisions.
 - PL/2025/0389/LB - The Old Rectory, Sporle Road - Addition of bespoke garden room to rear elevation – PENDING
 - PL/2025/0424/HOU – Ataraxia, Barrows Hole Lane - demolition of Existing Garage, Removal of Roof Structure, Proposed First Floor Extension, One and a Half Storey

Side Extension, and Single Storey Extension to Rear including Alterations and additional access/egress vehicular access – PENDING.

11. To receive a report regarding the Queen Elizabeth II Playing Field and Play Area.
12. To receive a report regarding the Amenities (Conservation) area.
13. To receive a report regarding the Village Hut and Phone Box; including restoration works, the formation of a Friendship Club, consideration of alternative uses for the Phone Box, and approval of fire extinguisher purchase/inspections.
14. To receive an update regarding the Community Resilience Plan – Emergency and Civil Contingency.
15. To consider any correspondence received.
(correspondence received after the agenda has been published will be circulated at the meeting)
 - West Norfolk Community Transport Project
16. Financial and Governance Matters
 - a) To receive a financial report for the years ending 31st March 2025 and 2026.
 - b) To consider approval of a Health & Safety Policy.
 - c) To receive an update regarding the Council insurance renewal.
 - d) To receive the internal auditors report and consider any recommendations.
 - e) To approve the annual governance statement in the 2024-25 Annual Return.
 - f) To approve the Statement of Accounts in the 2024-25 Annual Return.
 - g) To approve the certification of exemption from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.
 - h) To authorise financial payments as detailed below and note any receipts.

PAYMENTS		
P44	Water Plus – March	£5.63 (SO)
P2	Clerk Pay & Allowance (April)	£tbc (SO)
	(includes incremental salary increase)	
P2	HMRC – PAYE	£tbc
P3	Water Plus – April	£6.32 (SO)
P4	Clerk Pay & Allowance (May)	£tbc (SO)
P4	HMRC – PAYE	£tbc
P5	Internal Auditor	£40.00
<i>(SO, DD or * indicates payment has been made)</i>		
RECEIPTS		
2024/25	Village Hut Donations	£127.40
17. To receive any new items for the next agenda.
18. To note the next meeting of the Parish Council will be held on Thursday 3rd July 2025, at 7.30pm in the Village Hut.